



15th June 2022

Dear Respected Parent/Carer of Year 11 - Assalaamu alaikum - Peace be with you

Re: Leavers Celebration Event and Collecting Results Update

We have been amazed by the level of resilience and effort Year 11 pupils have put into these examinations. Their success in August is the culmination of five years of hard work by pupils, staff, and parents. **I wish to thank you one final time for your support and commitment to the school throughout this journey.** I wish your daughter every success in the future and we will be here on results day to celebrate and offer further support as she makes this final transition to further education.

Leavers Celebration Event – Thursday 23rd June.

On Thursday 23rd June all pupils have a Science Physics exam. This is the final exam of the season. From 11am we will host our **End of School Leavers Assembly**. Pupils will participate in a celebration lunch [provided by the school]. During this time pupils will be able to take pictures with friends, have their shirts signed and mark the end of the exams with their teachers. We ask that they bring a spare white shirt in if they wish to do shirt signing. We recommend using a small journal/book to collect memories from staff and fellow pupils.

Pupils will leave school site at 1:15pm. If you normally collect your daughter, please do so then.

Our celebration trip to Thorpe Park is on Monday 27th June and our Leavers Celebration evening on Friday 1st July. These are the only days your daughter will be in school after Thursday 23rd June.

Results Day – Thursday 25th August 2022.

The school will be open from 8am until 11am for the collection of results. It is important that your daughter collects her results early and follows the guidance she has been given from her future school/college. The rules around the collection of results are very clear. They can be shared from 8:30am on this day (in person or via email). **Many pupils wish to query results and teachers are intentionally on school site during this day to action any examination appeals and discuss grading (especially in science, where sometimes a breakdown of unit results is needed).** **We recommend collecting them in person for this reason and will have career advice ready for any pupil who needs it.** We know that results day can be scary with mixed outcomes. Staff will be here to support your daughter during this day.

The pupil (not a parent or representative) must **collect the results sheet** unless permission has been granted in writing by the pupil using the attached form (top part). The attached form (top part). Physical copies of this form are in reception and with the HoY.

In August we receive confirmation of the results. It is in October that the school will receive certificates. We will contact your daughter via email about our November celebration evening. At this event we will present pupils with their certificates in the presence of invited parents and teachers. However, she is entitled to allocate a representative to collect on her behalf or have them posted to her.

Please do contact us via info@egslough.staracademies.org if you have any questions, we will endeavour to reply as soon as possible. Thank you for your on-going support and I wish your daughter a wonderful successful future.

Yours Sincerely

Lisa Kiely - Deputy Principal



Candidate permission form [Part 1]

Results collection



Eden Girls

GCSE results day – Thursday 25th August 2022.

The normal arrangements for collecting results at the school reception. **School is open from 8am until 11am for collection of results.** This is the earliest results can be released.

If you require your results by either method below, please tick the relevant box and complete the required information.

Candidate name			
<input type="checkbox"/> Results should be sent to my email address _____			
<input type="checkbox"/> I give permission for my representative _____ to collect results on my behalf. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection.			
Candidate signature		Date	

Completed forms should be returned to the Exam Officer.

Candidate permission form [Part 2]

Certificate collection

Certificates arrive in school around October. **A celebration event is intended in Early November. Pupils and parents will be invited to attend.** Date and key information are sent out in September 2022.

If you are unable to collect certificates from school at this event or during another arranged time, please indicate below your preferred method by ticking the relevant box and completing the required information. **In the first instance we will contact the pupil and ask them to collect in person.** We do not recommend posting the results.

Candidate name			
<input type="checkbox"/> Certificates should be sent to my home address*. I confirm that I am taking full responsibility in case of loss of my certificates during the postal process and in case any details on my certificates are incorrect.			
<input type="checkbox"/> I give permission for my representative _____ to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct.			
Candidate signature		Date	

*Certificates will be sent to the address held on record at the centre. Any change of address should be notified through the official change in details process. The centre does not take any responsibility for certificates sent out to addresses where this process has not been followed.

Completed forms should be returned to the Exams Officer.

