



29 March 2023

Dear Respected Parent/Carer
Assalaamu alaikum - Peace be with you

Re: Year 7 Face to Face Parents' Evening

The Year 7 Parents' Evening will take place on **Thursday 27 April 2023 from 4.00pm – 7.00pm**. This is an important opportunity to discuss your daughter's academic progress with her subject teacher, and for many of you this will be the first face to face event you will have attended. Pupils make appointments directly with their teachers. Each appointment slot is for 5 minutes. Teachers will discuss current progress, attitude towards learning and targets for the remainder of the year. Although this is next term, it is important that pupils make appointments before half term in readiness. Please ensure they keep their appointment sheet safe once complete.

At Eden Girls' School it is our firm belief that a supportive relationship between the school, child and parent is essential for the excellent progress and development we want to see in our pupils. **We would urge you to take this opportunity to find out how your daughter is progressing**, with praise and support as required to ensure future success. **We expect to see every parent attend Parents' Evening.**

Students are expected to attend the Parents' Evening along with parents. From Monday 3rd April your daughter will be able to make appointments with her class teacher. A form to support this process will be given to her at the start of the day on Monday. **Please confirm with your child your availability so that she can make appointments at times that are convenient.**

Please see Parents' Evening as an opportunity to make the most of the **remainder of Year 7**.

- We ask that you arrive 10 minutes before your first appointment so that you can start the minute the teacher is free, allowing the evening to run smoothly.
- You will be asked to sign in at reception and will also be asked to confirm that the contact details we have for you are correct.
- We also ask that you stick to your five-minute slot with the teacher.
- Please recognise that face to face Parents' Evenings can overrun. We will try our best to ensure the evening runs smoothly.
- **Please note:** Our Geography, French, Food & Nutrition, PE, and RS department teach more pupils than they can make appointments with and may need to call some parents instead.

I would recommend that you try to see all your daughter's teachers where possible. Mrs Ali, our Head of Year 7, will also be available for parent meetings to discuss any concerns or other issues.

I look forward to seeing you at our Year 7 Parents' Evening on Thursday 27 April.

Yours Faithfully,

Lisa Kiely

Deputy Principal

