



Star



Eden Girls

NURTURING TODAY'S **YOUNG PEOPLE**,  
INSPIRING TOMORROW'S **LEADERS**

# CAREERS AND ENTERPRISE PROGRAMME

Eden Girls' School, Slough



## Document control

|  |                            |                            |                |
|--|----------------------------|----------------------------|----------------|
| <b>This document has been approved for operation within:</b> | Eden Girls' School, Slough |                            |                |
| <b>Status</b>  | Trust Requirement          |                            |                |
| <b>Owner</b>   | Star Academies             |                            |                |
| <b>Date effective from</b>                                   | September 2023             | <b>Date of next review</b> | September 2024 |
| <b>Review period</b>   | 1 Year                     | <b>Version</b>             | 6              |

## Key information

If you would like further information about our careers programme, please contact our careers leader.

|                       |  |
|-----------------------|--|
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| YEAR 7 CAREERS AND ENTERPRISE PROGRAMME |   |   |                  |                   |
|---|---|---|------------------|-------------------|
| ACTIVITY                                | TITLE                                       | DESCRIPTION   | GATSBY BENCHMARK | TIMESCALE         |
| Pupil visit                             | Outdoor Activity Day                        | Pupils do outdoor activities where they focus on the development of essential team-working skills.  | Gatsby 4         | September         |
| PSHE sessions                           | How will we work together?                  | Focus on the development of essential team working skills   | Gatsby 4         | September         |
| Subject focus                           | Careers in the curriculum                   | Each curriculum area plans and implements lessons on careers linked to their subject.   | Gatsby 4         | September to July |
| PSHE project                            | First Give Project                          | Pupils work in teams to develop business and enterprise skills as they promote and raise funds for a chosen charity.  | Gatsby 4         | October to March  |
| Pupil Workshop                          | Problem-based (Robocoding) Workshop         | Develop skills on coding through problem-based scenario. Introduce pupils to careers where coding skills are required such as data analysis, engineering, art and design, science, and information technology. Pupils work in teams to compete in a number of engineering based challenges. | Gatsby 7         | November          |
| Assembly                                | Meet the Apprentice                         | Alumni from Eden will talk with pupils about their journey in the apprenticeship programme.   | Gatsby 5         | February          |
| PSHE sessions                           | Planning for the future. What do I do next? | Pupils identify their interests and begin to link these to the world of work.   | Gatsby 4         | March             |
| PSHE sessions                           | Enterprise project                          | Pupils work in teams to develop business and enterprise skills.   | Gatsby 4         | April-May         |
| Introduction to new careers             | Alumni/Parent visit                         | Pupils meet a range of employers and employees through the assembly programme.  | Gatsby 5         | March to July     |



| YEAR 7 CAREERS AND ENTERPRISE PROGRAMME |                   |   |                  |           |
|---|-------------------|---|------------------|-----------|
| ACTIVITY                                | TITLE             | DESCRIPTION   | GATSBY BENCHMARK | TIMESCALE |
| Pupil Visit                             | Visit a Farm      | Pupils visit a farm to learn and experience careers and businesses that help run the farm. Pupils also learn aspects of the Geography curriculum linked to organic farming. | Gatsby 4         | June      |
| Motivational Speech                     | Pupil Empowerment | Pupils receive an empowering and motivational speech encouraging them to consider their future goals.   | Gatsby 3         | January   |



| YEAR 8 CAREERS AND ENTERPRISE PROGRAMME |  |   |                  |                   |
|---|--|---|------------------|-------------------|
| ACTIVITY                                | TITLE                                    | DESCRIPTION   | GATSBY BENCHMARK | TIMESCALE         |
| Pupil visit                             | Raising awareness day                    | Visit Reading University to learn about life at university.   | Gatsby 7         | February          |
| Subject focus                           | Careers in the curriculum                | Curriculum areas implement lessons on careers linked to their subject.                                  | Gatsby 4         | September to July |
| PSHE sessions                           | Planning for the future                  | Looking at opportunities and options for future careers.  | Gatsby 4         | October           |
| PSHE sessions                           | Thinking about key stage 4               | Use of KUDOS to explore career paths to assist option choices for key stage 4.                          | Gatsby 4         | February          |
| Assembly                                | Meet the Apprentice                      | Alumni from Eden talk with pupils about apprenticeships   | Gatsby 5         | February          |
| Introduction to new careers             | Alumni/Parent visit                      | Pupils meet a range of employers and employees through the assembly programme.                          | Gatsby 5         | March to July     |
| Pupil presentation                      | Key stage 4 options                      | Talk to pupils regarding the range of pathways and courses available at key stage 4.                    | Gatsby 4         | March             |
| Workshop and presentation               | Steps for success                        | Performance In Education promote the importance of making correct option choices at ages 14, 16 and 18. | Gatsby 2         | March             |
| Parents' Evening                        | Year 8 options evening                   | Evening for parents to find out about the range of pathways and courses available at key stage 4.       | Gatsby 2         | March             |
| PSHE sessions                           | What opportunities are out there for me? | Pupils develop research skills to begin to investigate subject and career choices.                      | Gatsby 4         | April             |
| Tutor Time                              | Key stage 4 Ambassadors                  | Key Stage 4 pupils talk to pupils to give a pupil perspective on key stage 4 courses.                   | Gatsby 4         | March – April     |



| YEAR 8 CAREERS AND ENTERPRISE PROGRAMME |                                |  |                  |               |
|---|--------------------------------|--|------------------|---------------|
| ACTIVITY                                | TITLE                          | DESCRIPTION  | GATSBY BENCHMARK | TIMESCALE     |
| Drop down                               | Day key stage 4 taster lessons | Taster lessons for a variety of key stage 4 courses to help them decide upon their optional subjects   | Gatsby 4         | April         |
| Pupil visit                             | Raising awareness day          | Pupils visit Reading University to learn about degree level study and life at university.  | Gatsby 7         | February      |
| Assembly                                | Meet the Apprentice            | Alumni from Eden will talk with pupils about their journey in the apprenticeship programme.  | Gatsby 5         | February      |
| Introduction to new careers             | Alumni/Parent visit            | Pupils meet a range of employers and employees through the assembly programme.   | Gatsby 5         | March to July |
| School Careers' Fair                    | Careers Fair                   | Representatives from a range of Science and STEM related careers visit the school to speak to pupils about opportunities and options for future careers. | Gatsby 4         | April         |
| Presentation                            | Progressing to University      | Representative from Oxford University gives information regarding degree level study and preparation to university application.                          | Gatsby 4         | January       |
| Webinar                                 | Medic Mentor                   | Students will be able to participate in a series of webinars with industry professionals   | Gatsby 4 and 5   | November      |
| PSHE sessions                           | Planning for the future        | Use of KUDOS to explore career paths to assist option choices for key stage 4.   | Gatsby 4         | March         |



| YEAR 9 CAREERS AND ENTERPRISE PROGRAMME |                                 |  |                  |                   |
|---|---------------------------------|--|------------------|-------------------|
| ACTIVITY                                | TITLE                           | DESCRIPTION  | GATSBY BENCHMARK | TIMESCALE         |
| PSHE sessions                           | How will we work together?      | Focus on the development of essential team working skills.   | Gatsby 4         | September         |
| Subject focus                           | Careers in the curriculum       | Each curriculum area plans and implements lessons on careers linked to their subject.  | Gatsby 4         | September to July |
| PSHE sessions                           | Planning for the future         | Looking at opportunities and options for future careers.   | Gatsby 4         | October           |
| Pupil Workshop                          | SEGRO Enterprise Challenge      | Pupils build on the skills and attributes of the workplace and encounter different business volunteers from Slough Trading Estate. Pupils will be tasked with designing and planning what the trading estate will look like in the future. | Gatsby 5 and 2   | November          |
| Drop down day                           | The Prince Enterprise Challenge | Pupils work in teams to develop business and enterprise skills. Pupils are coached and mentored by local employer to develop new skills. Creative careers are a focus for the day.   | Gatsby 5 and 2   | December          |



| YEAR 10 CAREERS AND ENTERPRISE PROGRAMME                 |                            |  |                   |                   |
|--|----------------------------|--|-------------------|-------------------|
| ACTIVITY   | TITLE                      | DESCRIPTION  | GATSBY BENCHMARK  | TIMESCALE         |
| PSHE sessions  | Thinking about the future  | Pupils use KUDOS to identify a possible future career and to identify the next steps in achieving it.  | Gatsby 4          | September to June |
| Subject focus  | Careers in the curriculum  | Each curriculum area plans and implements lessons on careers linked to their subject.  | Gatsby 4          | September to July |
| Workshop with Apprenticeship Support and Knowledge (ASK) | What is an apprenticeship? | All students receive information regarding the apprenticeship pathway for post-16 or post-18 study. Included activities such as application and CV workshops and mock interview sessions.                                    | Gatsby 2 and 7    | February          |
| Assembly   | Meet the Apprentice        | Alumni from Eden will talk with pupils about their journey in the apprenticeship programme.  | Gatsby 5          | February          |
| Introduction to new careers                              | Alumni/Parent visit        | Pupils meet a range of employers and employees through the assembly programme.   | Gatsby 5          | March to July     |
| Drop-down Week   | Careers Week Celebration   | Pupils work with employers and learn about vital employability skills. Pupils respond to job advertisements, write applications, reflect on strengths and weaknesses and build a successful, working enterprise in one week. | Gatsby 5 and 2, 3 | March             |
| Pupil Visit  | Workplace Visit            | Some pupils visit a place of work to experience specific jobs in action.   | Gatsby 6          | March to July     |
| PSHE Sessions  | Work experience debrief    | Pupils analyse the employability skills they developed while on placement.   | Gatsby 4          | July              |
| PSHE Sessions  | Thinking about the future  | Pupils use KUDOS to identify possible future careers and identify the next steps in achieving them.  | Gatsby 4          | January to July   |





| YEAR 10 CAREERS AND ENTERPRISE PROGRAMME |                            |  |                  |                 |
|--|----------------------------|--|------------------|-----------------|
| ACTIVITY                                 | TITLE                      | DESCRIPTION  | GATSBY BENCHMARK | TIMESCALE       |
| Presentation                             | What is an apprenticeship? | All students receive information regarding the Apprenticeship pathway for post-16 or post-18 study.                          | Gatsby 2 and 7   | January         |
| Introduction to new careers              | Alumni/Parent visit        | Pupils meet a range of employers and employees through the assembly programme.   | Gatsby 5         | January to July |
| Workshop and presentation                | Oxford                     | Jo Organ from Oxford University will visit a group of year 10s to give a presentation about post-16 pathways and options.    | Gatsby 5 and 8   | February        |
| Pupil Interviews                         | Careers Interview          | Group interview with the Careers Advisor focusing on particular career sectors and the development of a generic action plan. | Gatsby 8         | March           |
| Motivational Talk                        | Pupil Empowerment          | Pupils will receive an empowering talk on striving for success with regards to their future aspirations.                     | Gatsby 3         | March           |
| Pupil Visit                              | Raising Awareness Day      | Pupils visit Brasenose College at the University of Oxford to earn about degree level study and life at University.          | Gatsby 7         | June            |



| YEAR 11 CAREERS AND ENTERPRISE PROGRAMME |                                 |   |                  |                   |
|--|---------------------------------|---|------------------|-------------------|
| ACTIVITY                                 | TITLE                           | DESCRIPTION   | GATSBY BENCHMARK | TIMESCALE         |
| Pupil interviews                         | Careers interview               | One-to-one interview with the careers advisor at least once in the year.  | Gatsby 8         | September to May  |
| Subject focus                            | Careers in the curriculum       | Each curriculum area plans and implements lessons on careers linked to their subject.   | Gatsby 4         | September to July |
| PSHE sessions                            | Thinking about the future       | Pupils use KUDOS to identify possible future careers and identify the next steps in achieving them.                               | Gatsby 4         | September to May  |
| Presentation                             | Apprenticeship pathways         | Pupils develop an understanding of apprenticeships.   | Gatsby 2 and 7   | January           |
| Introduction to new careers              | Alumni/Parent visit             | Pupils meet a range of employers and employees through the assembly programme.  | Gatsby 5         | December to March |
| Parents' evening                         | Year 11 parents' evening        | Opportunity for parents to learn about local post-16 provisions.  | Gatsby 8         | January           |
| Pupil visit                              | Apprenticeship pathways         | Pupils speak to a range of providers about apprenticeships that are available in the local area.                                  | Gatsby 7         | February          |
| Pupils interviews                        | Post Year 11 pathways interview | Every pupil has an interview with a member of the senior team to ensure that they have suitable plans in place for after Year 11. | Gatsby 3         | February          |
| Pupil visit                              | Careers fair                    | Opportunity for pupils to speak to a wide variety of employers about career opportunities.  | Gatsby 6         | February          |
| Presentation                             | Preparing for an interview      | Pupils shown the essential skills for a successful interview.   | Gatsby 8         | February          |
| Pupil interviews                         | Mock interviews                 | A practice job interview for all pupils, carried out by local employers.  | Gatsby 6         | March             |



| YEAR 11 CAREERS AND ENTERPRISE PROGRAMME |                                   |  |                  |   |
|--|-----------------------------------|--|------------------|---|
| ACTIVITY                                 | TITLE                             | DESCRIPTION  | GATSBY BENCHMARK | TIMESCALE                               |
| Presentation                             | Developing skills                 | Representatives from the National Citizens Service explain the range of opportunities available to Year 11 pupils.   | Gatsby 5         | March                                   |
| Motivational Speech                      | Pupil Empowerment                 | Pupils will receive a motivational talk encouraging them to consider their future goals and aspirations.   | Gatsby 3         | March                                   |
| Pre-destination register                 | Tracking of proposed destinations | A database of destinations for pupils is compiled and those who are at risk of not being in education, employment or training (NEET) receive intensive support to find a placement.  | Gatsby 1         | April                                   |
| Initial destinations                     | Year 11 destinations update       | Pupils are tracked by the school regarding their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET.                         | Gatsby 1         | November of the following academic year |
| Sustained destination                    | Year 11 destinations update       | Pupils are tracked by the school regarding successfully sustaining their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET. | Gatsby 1         | June of the following year              |